

# "Policy On Club Equipment"

## 1.0 PREAMBLE

This policy outlines the Club's position on the use and care of Club equipment, responsibility for its return and reimbursements applicable to loss or damage.

## 2.0 APPLICATION

This policy applies to all equipment which remains the property of the Club, including:

- Club jerseys
- Match balls
- Coaches and Managers manuals
- Rule books
- CD Roms
- Training equipment, including balls, cones, whistle, pump
- QCSA vest
- Player ID cards

## 3.0 USE OF EQUIPMENT

Club equipment is to be used only in pursuit of Club approved activities.

Club jerseys are to be worn during fixture matches and official training matches only. They should be taken off immediately after a match and must not be worn as casual wear at other times.

## 4.0 CARE OF EQUIPMENT

- 4.1 Each team's jerseys must stay together as a complete set throughout the season. They are to be washed as a set and not individually. They are not to be worn home or kept by an individual for the season.
- 4.2 Jerseys must be taken off immediately after a match and collected for washing.

## 5.0 RESPONSIBILITY FOR EQUIPMENT

- 5.1 The team coach is responsible for the use and care of training equipment. Care must be taken to ensure that equipment is not lost or damaged beyond normal wear and tear.
- 5.2 The team manager is responsible for correct use and maintenance of the team's jersey set throughout the season, and for ensuring that the full kit of equipment is handed back on the nominated date at the end of the season.
- 5.3 Each player (and the parents of junior players) is/are responsible for proper use of their jersey.

## **6.0 REIMBURSEMENT FOR LOSS OR DAMAGE**

- 6.1 At the conclusion of the season, the Club expects the full kit of equipment to be returned, on the nominated date, by the team's manager.

This return must include the full number of balls issued, including any that have become unserviceable during the season.

The Club will expect compensation for any significant loss of or damage to training equipment resulting from negligence by those entrusted with its care.

- 6.2 It is not acceptable for an incomplete set of jerseys to be returned by a manager with the explanation that all jerseys have not been handed in to him/her by players.

This problem cannot arise if the jerseys are washed as a set and returned to the manager after each game.

If an incomplete set of jerseys is returned, the club will expect the manager to make payment for the missing jerseys.

The cost for each missing jersey will be its initial purchase price, reduced by 15% for each year of use.

- 6.3 If an individual damages a Club jersey in an off-field activity then that individual will be expected to reimburse the Club for the value of the jersey in accordance with the formula described in 6.2.